

<u>CCTV Policy</u>

Peter's Patch is securely monitored by a CCTV surveillance system. It reassures parents that their children are in a safe environment. It also acts as a deterrent against unauthorised people, vandals, break-ins after hours and anti-social behaviour in the vicinity of the nursery.

The use of CCTV located throughout our nursery and the associated images are covered by 'The General Data Protection Regulation (GDPR) 2018'. According to (GDPR) every organisation that processes personal information must pay a fee to the Information Commissions Office unless they are exempt. Peter's Patch is registered and complies with the Information Commissioners Office CCTV Code of Practice to ensure it is used responsibility.

The way we capture, and handle CCTV footage will fit the new guidelines.



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Recording

Digital recordings are monitored 24 hours a day.

Access

Viewing of the recorded images of CCTV will be restricted to the Managers within the office and to staff or appropriate persons who need to have access to the system.

Updated: November 2024