



Peter's Patch  
Forest School - Day Care - After School Club

## Exclusion Policy

Our policy is to ensure the safety and well being of all children in our care, the staff who work in the nursery and the parents/carers and visitors who come to our setting. By putting an exclusion policy and procedures into place we aim to cut down the spread of infection and therefore the amount of illness, which can affect those at the nursery.

All staff are trained to spot signs of illness and how to deal with them. However, it must be pointed out that staff are not medically trained to diagnose illnesses but will give an honest opinion that a child is not well. Parents are asked to be vigilant when it comes to letting us know that their child is unwell and what illness has been diagnosed by a medical professional. This way we can keep a record and try to ensure we minimise the risk to others.

As such we promote a no tolerance attitude to diarrhoea and vomiting. No matter what the reason for diarrhoea or vomiting we cannot condone a child attending nursery, as it is very easy to pass on illness and infection in this manner.



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If a child appears unwell when they arrive with parents/carer's or it is reported that the child is unwell, they will not be allowed to attend nursery for that day or for the relevant amount of time, which will be indicated in the administration of medication policy.

If after the correct period of exclusion your child returns to nursery and needs to complete their course of medication, we will continue to administer the medicine subject to the following:

- The antibiotics display a clear prescription stating the child's name, the dose to be given and the times.
- It is a current prescription relating to the period of absence.
- That we have a signed authorisation from a contracting parent or carer.

We can administer Calpol, Piriton, Piriteze, Plasters and Anbesol if we have permission from the registration form, the parents will be informed immediately and will be reminded that if the child's illness does not improve they will have to collect the child.



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Peter's Patch reserves the right to exclude your child from the setting for any of these reasons: -

### Unacceptable Behaviour

In the case of unacceptable behaviour, where the child is inflicting emotional or physical abuse on another child or adult, this procedure will be followed:

The Management team will liaise with the child's parent / carer to ensure full awareness of the issue at Peter's Patch and will draw up an action plan and an individual Behaviour Management Plan to ensure all of the child's needs are being met and the issues are being dealt with sympathetically, constructively and consistently.

If the plans are not successful in combating the unacceptable behaviour within the time allocated and the child is still inflicting emotional or physical abuse on other children or adults, steps will be taken to exclude the child from the setting. At this point it is at management's discretion as to whether a 4-week notice period to the parent / carer is in the best interest of the children and adults at the nursery or whether immediate termination of the contact is required.



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Before any final decisions are made regarding a child in this situation we would get help and advice and support from Early Years and will work alongside them to ensure all best interests are put into consideration ensuring safeguarding the child in question and the other children within the setting.

## Unforeseen Circumstances

There may be circumstances that arise where it is not in your child's best interest to attend nursery.

For Example: Your child is unwell – please see appropriate Policy.

The Nursery may experience problems with their utilities, staffing or issues may occur with the ownership of The Nursery that prevent them from keeping The Nursery open. In the event of any of these problems, you or your emergency contacts will be telephoned and asked to collect your child as soon as possible.

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