



Peter's Patch
Forest School - Day Care - After School Club

Confidentiality

The nursery has a strict confidentiality policy. We aim to provide a safe environment where parents and staff feel secure that any personal information will be treated in confidence. Information related to children and parents will only be disclosed on a need-to-know basis. Staff will not discuss the children or information to others outside the nursery.

Parents will have access to information regarding their own child. Individual files will be used for each child to ensure confidentiality and will be kept in a secure place without public access. Issues relating to members of staff must only be discussed with the manager.

Updated: 01/02/2021